

DIVISION OF DEVELOPMENTAL DISABILITIES
CUSBOONEYSIINTA KAYDKA XOGTA QORITAANKA
OGGALAANSHAHHA HCBS
HCBS WAIVER ENROLLMENT DATABASE UPDATE

KU:

Wakiil Sharci

Codsigaaga qoritaanka oggalaanshaha (waiver enrollment request) waxa markay taariikhdu ahayd _____ la galiyay kayd xog oo gobolka oo dhami iska leeyahay oo loogu talagalay oggalaanshaha Adeeggyada Ku-saleysan Guriga iyo Beesha ee DDD (DDD Home and Community Based Services (HCBS)). Wakhtigan waxa lagu aqoonsaday inaad ka soo baxaysid shuruudda dadweynaha muhimadda leh (priority population) una baahan tahay heerka Daryeelka ee ICF/MR.

DDD waa inay sannad kasta dib u qiimeysaa codsashadaada qoritaanka oggalaanshaha. Haddii aad doonaysid inaad ku sii jirtid kaydka xogta, fadlan dooro hadalka sida ugu wacan uga tarjumaya ama u muujinaya xaaladdaada imminka. Si laguugu fududeeyo, waxa lagu soo raaciyay gal leh adreeska lagu soo dirayo oo tigidhkii boosta leh ama aan lacag kaaga baahnayn.

- ☐ Waxa aan jecelahay in magacaygu ku sii jiro kaydka xogta qoritaanka oggalaanshaha (waiver enrollment database).
- ☐ Xaaladdayda iyo dhibkaygu waa isla sidii sannadkii hore.
- ☐ Isbeddeladan soo socda ayaa ku dhacay xaaladdayda ama dhibkayga:

Waa inaad la soo xidhiidh DDD ama aad soo celisid foomkan oo la soo buuxiyay ugu dambeyn _____ . Haddii aanaanu war kaa helin, magacaaga waxa laga saari doonaa kaydka xogta.

- ☐ Ma rabo inaan ku sii jiro kaydka xogta codsiga qoritaanka oggalaanshaha.

Haddii aad qabtid su'aalo, waxa aad la xidhiidhi kartaa Maamulahaaga Faylka Adeegga (Case Resource Manager) ama Denise Dansereau oo laga helo (360) 725-3426.

SAXEEXA MACMIILKA

TAARIIKH

SAXEEXA WAKIILKA SHARCIGA

TAARIIKH

Cc: Faylka Macmiilka

Lifaaq: Qoraalka Yar ee Oggalaansha DDD HCBS

FREQUENTLY ASKED QUESTIONS

When is this form used?

This form is used to notify individuals they need to renew their waiver enrollment request..

Who will be sending this notice?

Headquarters will send this notice to the client and their NSA contact on the 10th month of their original enrollment to the database.

When will the individual's name be removed from the database if they do not respond to the letter?

The individual's name will be removed on the last day of the 12th month from the date of placement on the database.

What if their notice goes out late?

Notices sent out late will provide the individual with the same time frame for response as those letters sent out at 10 months.

How can the individual notify DDD of their desire to remain on the waiver enrollment database?

The letter will include a return envelope. The individual can sign and date this letter and return it directly to Headquarters. The individual may also contact their Case Resource Manager directly.

What if they telephone in their request to renew their waiver enrollment request?

The Case Resource Manager will submit an e-mail to the Waiver Program Manager confirming the client and/or their legal representative made a verbal request to renew their placement on the waiver enrollment database.

What if the situation has changed?

Headquarters will notify CRM. The CRM must follow-up by telephone or in person and assess the change in circumstance or condition.

- The contacts and information will be entered into an SER.
- A new waiver enrollment request, DSHS 15-282, must be completed. Completing a Waiver Enrollment Request form requires re-determining priority population and completing a Current Support Needs Assessment.

How will I know if my client has been removed from the database?

Headquarters will notify you when we remove a client name from the database.

What if I contact my family after they have been removed from the database and they wish to be placed back on?

Submit the Waiver Enrollment Request form, DSHS 15-282. Completing a Waiver Enrollment Request form requires re-determining priority population and completing a Current Support Needs Assessment. Their original referral date will be reinstated if the request is submitted within 30 days from the date of removal from the database.